

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Knollwood Elementary School

Regular Meeting w/Addendum
May 13, 2019

1. **CALL TO ORDER**

2. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

Absent: None

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

Knollwood and Forestlawn Elementary School Recognition Presentation
Presentation for Board Member 10 years of Service – Reno Contipelli, OSBA Regional Manager

5. **REVIEW OF OPEN QUESTIONS**

6. **COMMENTS FROM THE PUBLIC**

7. **APPROVAL OF THE AGENDA W/ADDENDUM**

19-099 Mrs. Miller moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approves the agenda with addendum.

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. DeLuca (excused at 5:50 P.M.)

Motion Carried: 4-0

8. **TREASURER'S BUSINESS**

A. **REPORTS**

B. **BOARD MINUTES**

19-100 Mrs. Czech moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

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Regular Meeting– April 22, 2019

Special Meeting – April 29, 2019

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. DeLuca

Motion Carried: 4-0

C. PAYMENTS OF BILLS AND FINANCIAL STATEMENTS

- 19-101** Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the enclosed bills and financial statements.

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. DeLuca

Motion Carried: 4-0

D. FIVE YEAR FORECAST AND ASSUMPTIONS

- 19-102** Mrs. Czech moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the attached updated five-year (5 yr.) forecast and assumptions for the fiscal years 2019 through 2023.

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. DeLuca

Motion Carried: 4-0

9. SUPERINTENDENT'S BUSINESS

A. REPORTS

B. PERSONNEL

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

- 19-103** Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Doug Cogdell**, resigning as District Technology Coordinator, effective May 31, 2019.
- b. **Rosejeanne Forster**, resigning as 1.5-hour SSP Noon Monitor at Forestlawn Elementary, effective May 30, 2019.

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- c. **Amy Kitzberger**, Knollwood Intervention Specialist, requesting a Leave of Absence beginning August 26, 2019 and returning January 6, 2020 (approximately).

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. DeLuca

Motion Carried: 4-0

CERTIFIED/ADMINISTRATIVE

19-104

Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake grant the following certified personnel an Administrative Contract as per the Master Agreement commencing at the start of the 2019-20 school year.

THREE (3) YEAR CONTRACT

- a. **Kevin Shupe**, Transportation Supervisor

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. DeLuca

Motion Carried: 4-0

CERTIFIED CONTRACT RENEWAL

19-105

Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education award the following certified personnel a **1 YEAR LIMITED CONTRACT** at the appropriate salary schedule rate as per the Master Agreement effective beginning the 2019-20 school year.

- a. **Alexis Ash**
- b. **Amy Baughman**
- c. **Brenna Demers**
- d. **Chloe Fadenholz**
- e. **Ashley Falencki**
- f. **Steve Hadgis (PT)**
- g. **Corey Hill**
- h. **Jennifer Larrick**
- i. **Brittany Martin**
- j. **Megan Murphy**
- k. **Bryan Szczepanski**

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No: None.
Absent: Mrs. DeLuca
Motion Carried: 4-0

- 19-106** Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education award the following certified personnel a **2 Year Limited Contract** at the appropriate salary schedule rate as per the Master Agreement effective for the 2019-20 and 2020-21 school years.

- a. **Elizabeth Ambrosio**
- b. **Scott Davey**
- c. **Cathleen Emmerling**
- d. **Melissa Fedak**
- e. **Patricia Hicks**
- f. **Meghan Kishman**
- g. **Kevin Landis**
- h. **Tenzin McCallister**
- i. **Jasmine Monacelli**
- j. **Mary Pokrywka**
- k. **Michelle Rector**
- l. **Dan Rosso**
- m. **Michelle Saladonis**
- n. **Pamela Vasquez**

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Absent: Mrs. DeLuca
Motion Carried: 4-0

- 19-107** Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education award the following certified personnel a **Continuing Contract** at the appropriate salary schedule rate as per the Master Agreement effective at the commencement of the 2019-20 school year.

- a. **Julie Keller**
- b. **Michael Rowbotham**
- c. **Kelly Zana**

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Absent: Mrs. DeLuca
Motion Carried: 4-0

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19-108

CERTIFIED TITLE I TUTOR

Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Skye Casey**
- b. **Elizabeth Difucci**
- c. **Kayli Oleksa**
- d. **Victoria Sullinger**

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. DeLuca

Motion Carried: 4-0

CERTIFIED

19-109

Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Emma Royan**, BIS 5th and 6th Grade Intervention Specialist, BA, Step 4, effective August 26, 2019.

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. DeLuca

Motion Carried: 4-0

19-110

CERTIFIED PRESCHOOL ESY INTERVENTION SPECIALIST

Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Meghan Kishman**, Preschool ESY Intervention Specialist.
- b. **Gloria Roth**, Speech/Language Pathologist.

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

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Absent: Mrs. DeLuca
Motion Carried: 4-0

19-111 **SUPPLEMENTAL**

Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel effective for the **2019-20** school year/season contingent upon successful completion of all payroll requirements and current certifications.

a. **Jonathan Monacelli**, BHS Instrumental Music Instructor, Class VII Step 0.

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. DeLuca

Motion Carried: 4-0

19-112 **CLASSIFIED SUMMER EMPLOYMENT**

Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate for summer 2019 employment.

- a. **Terri Craig**, District Painting, 8 hours per day, effective June 3, 2019.
- b. **Denise Kravec**, Bus Garage, 8 hours per day, effective June 3, 2019.
- c. **Denise Signor**, District Painting, 8 hours per day, effective June 3, 2019.
- d. **Chara Wallace**, BIS, 8 hours per day, effective June 3, 2019.

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. DeLuca

Motion Carried: 4-0

19-113 **PARENT/COMMUNITY VOLUNTEER**

Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the following individual(s) to serve as volunteers at no cost to the district for the 2018-19 school year/season.

- a. **Lisa Arcuri**, Parent/Community/Band Volunteer, at no cost to the district, effective May 14, 2019.

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No: None.
Absent: Mrs. DeLuca
Motion Carried: 4-0

***19-114 CENTRAL OFFICE ADMINISTRATIVE ASSISTANT**

Mrs. Miller moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education employ the following administrative personnel at the appropriate salary schedule rate as per the Administrative Master Agreement.

- a. **Michele Arra**, Administrative Assistant, effective July 1, 2019.

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Absent: Mrs. DeLuca
Motion Carried: 4-0

C. OTHER

19-115 Mrs. Czech moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education award the attached PROPOSAL FOR PARKING LOT(S) MAINTENANCE WITH TIGER STRIPING, INC.DISTRICT PAINTING SUMMER HELP 2019.

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Absent: Mrs. DeLuca
Motion Carried: 4-0

19-116 Mrs. Lopez moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached GRADING SCALE PROPOSAL FOR GRADES 1 AND 2.

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Absent: Mrs. DeLuca
Motion Carried: 4-0

19-117 Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education recognize STEVE PARKER, OPERATIONS SUPERVISOR AS THE SHEFFIELD-SHEFFIELD LAKE CITY SCHOOL DISTRICT ASBESTOS PROGRAM MANAGER.

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Absent: Mrs. DeLuca
Motion Carried: 4-0

****Addendum Item***

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- 19-118** Mrs. Jensen moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the attached service agreement between the Sheffield-Sheffield Lake City School District and **MEDINA COUNTY EDUCATIONAL SERVICE CENTER AGREEMENT**, to provide nursing services to the SSLCSD for the 2019-20 school year.

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. DeLuca

Motion Carried: 4-0

- 19-119** Mrs. Jensen moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached **POSITIVE EDUCATION PROGRAM (PEP) ASSIST AGREEMENT** for the 2019-20 school year which agrees to provide consultation and support services including but not limited to classroom observation, staff consultation, behavioral assessment and other related services.

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. DeLuca

Motion Carried: 4-0

10. STANDING COMMITTEE REPORT

1. Joint Vocational School – Sandy Jensen
National Signing Day- Much the same as athletes but for jobs upon graduation.
Three SSLCSD students participates.
2. Athletic Counsel – Lisa Miller
Friday is the Hall of Fame dinner. Girls track won the conference.
3. Legislative Liaison – Amy DeLuca
No report.
4. Endowment Fund – Pat Czech
Four scholarships were awarded in the amount of \$ 4000.
5. S.A.L.T. – Sandra Jensen
Gallery of Success discussion
6. Finance Committee – Sheila Lopez
Levy focused.

11. ADJOURNMENT

- 19-120** Mrs. Miller moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education adjourns.

Time: 6:23 PM

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No: None.

Absent: Mrs. DeLuca

Motion Carried: 4-0



Michael A. Pissini, Treasurer

Mrs. Sheila Lopez, President

The next meeting will be on June 10, 2019 at 5:30 PM at TBD.

